

Meeting of the Board of Directors

To be held in public

Tuesday 24th November 2015 at 9.30am

LHCH Conference Room

Agenda: Part 1

1	Safety Huddle		
2	Welcome and Opening Matters		
2.1	Apologies for Absence:	Chairman	
2.2	Declaration of Interests Relating to Agenda Items	All	
3	Patient Safety and Quality		
3.1	Monthly Ward Staffing Levels Reports: October 2015	Director of Nursing & Quality	Item 3.1
3.2	Deanery Visit Update	Medical Director	Oral
3.3	SUI/Parliamentary Health Service Ombudsman Report	Director of Nursing & Quality	Item 3.3(a)
3.4	Long Term Strategy for Managing Multi Drug Resistant Organisms (MDRO)	Medical Director	Item 3.4
4	Strategy and Development		
4.1	Research & Innovations Strategy: Mid-Year Review	Director of Research and Informatics	Item 4.1
4.2	Chief Executive's Briefing	Chief Executive	Item 4.2
5	Targets and Financial Performance		
5.1	Strategic and Operational Dashboards with Exception Reports – period ended 31st October 2015	Chief Operating Officer	Item 5.1(a)
5.2	Finance Report for the Period Ended 31st October 2015	Chief Finance Officer	Item 5.2
6	Governance and Assurance		
6.1	Integrated Incidents, Complaints and Claims Report	Director of Research & Informatics	Item 6.1
6.2	Charitable Funds Committee: Revised Terms of Reference – for Approval	Director of Corporate Affairs	Item 6.2(a)
6.3	Regulatory Update: • <i>Monitor Letter 27.10.15 and CEO's response*</i>	Chief Executive	Item 6.3(a)
6.4	Pandemic Flu Plan- for Approval	Director of Research & Informatics	Item 6.4(a)
7	Board Assurance		
7.1	BAF Key Issues Reports and Approved Minutes of		

	Assurance Committee Meetings:		
7.1.1	Audit Committee: <ul style="list-style-type: none"> BAF Key Issues Report 10th November 2015 <i>Approved meeting minutes 7th July 2015*</i> 	Chair of Audit Committee	Item 7.1.1(a) Item 7.1.1(b)
7.1.2	Quality Committee: <ul style="list-style-type: none"> BAF Key Issues Report 17th November 2015 <ul style="list-style-type: none"> Position Statement <i>Approved meeting minutes 1st September 2015*</i> 	Chair of Quality Committee	Item 7.1.2(a) Item 7.1.2(b)
7.1.3	Integrated Performance Committee (IPC): <ul style="list-style-type: none"> <i>Approved meeting minutes 27th July 2015*</i> 	Chair of IPC	Item 7.1.3
7.1.4	Charitable Funds Committee: <ul style="list-style-type: none"> <i>Approved meeting minutes 7th July 2015*</i> 	Chair of Charitable Funds Committee	Item 7.1.4
7.2	Proposed Agenda for Strategic Board Session 15th December 2015	Chief Executive	Item 7.2
7.3	Operational Board Meeting: <ul style="list-style-type: none"> <i>Summary Report 20th November 2015*</i> <i>Approved Meeting Minutes 2nd October 2015*</i> 	Chief Executive	Item 7.3(a) Item 7.3(b)
8	Chairman's Briefing	Chairman	Oral
9	Minutes of the Board of Directors Meeting held on 20th October 2015 – for approval	Chairman	Item 9
10	Board Calendar 2016/17 - for approval	Director for Corporate Affairs	Item 10
11	Action Log from Previous Meeting	Chairman	Item 11
12	Legality of Board Documentation and Decisions	All	
13	Date and time of next meeting : Tuesday 26th January 2015 at 9.30am, LHCH Conference Centre		
14	Resolution: To exclude the public from the meeting at this point by reason of the private nature of business to follow		

** Papers are 'to note' unless any Board member requests a discussion*